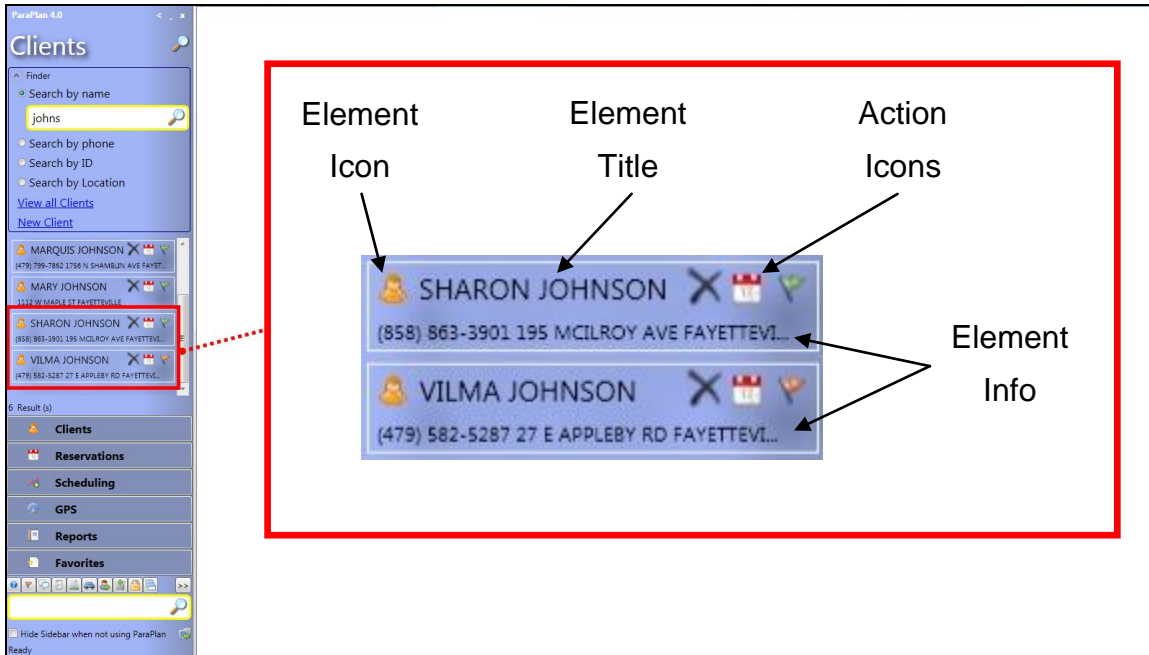


Introduction

The following is a technical document outlining the different sidebar elements on the ParaPlan Sidebar and how they are used. These elements provide quick access to information and action inside ParaPlan.

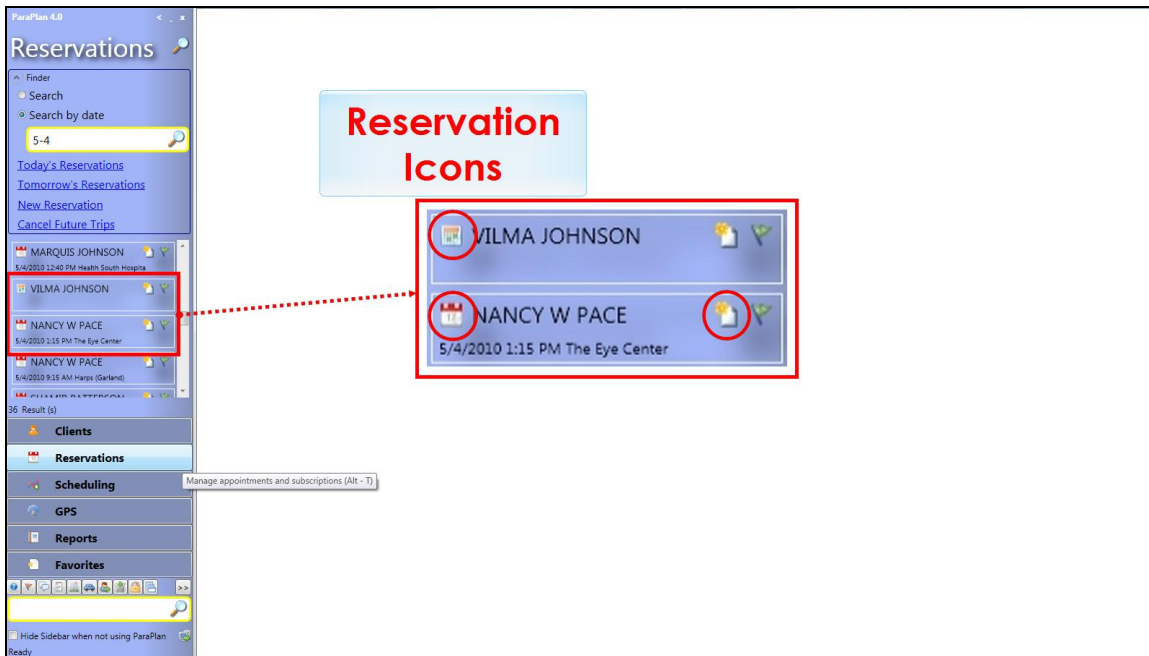
Client Elements



Slide notes

Each Sidebar Search result is called an 'element'. Lets look at 2 client elements. The Element Icon identifies the associated ParaPlan item. The Title is shown on top and the bottom line has more information about that client. Each element has unique action icons at the top right (delete and book reservation for example). If an item is flagged its icon turns red.

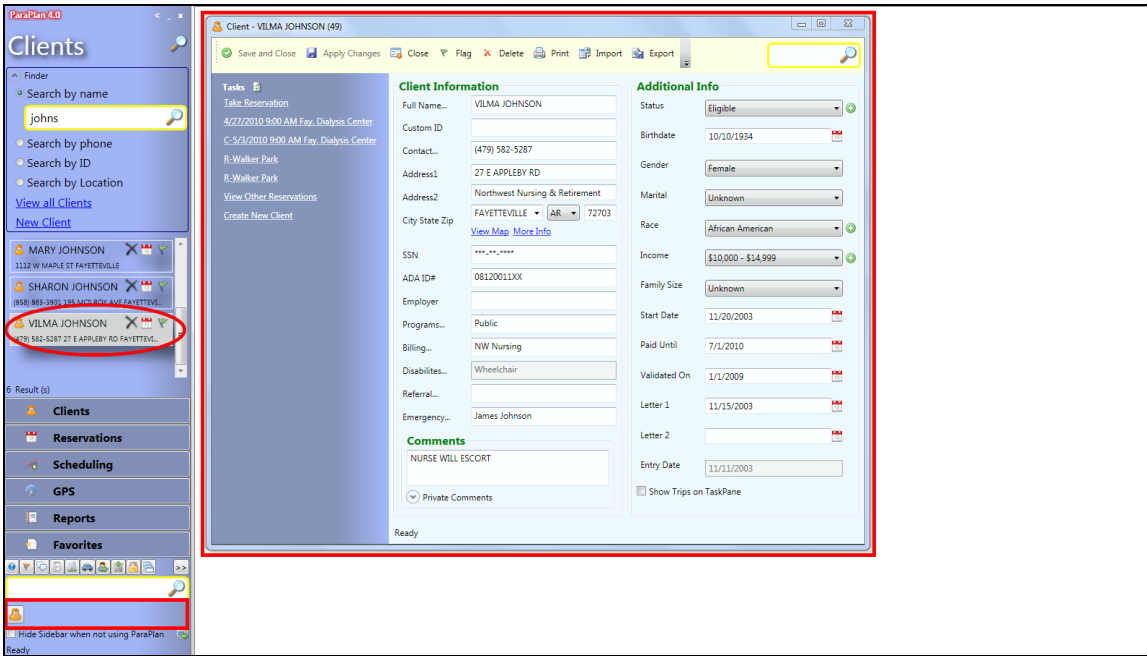
Reservation Elements



Slide notes

There are two types of reservations, single and recurring. Each type has its own unique Element Icon. Create a new reservation from this one by simply clicking here. Recurring reservations (or subscriptions) are represented by a calendar icon with multiple days selected. The icon for a single day reservation is a calendar with a single day highlighted.

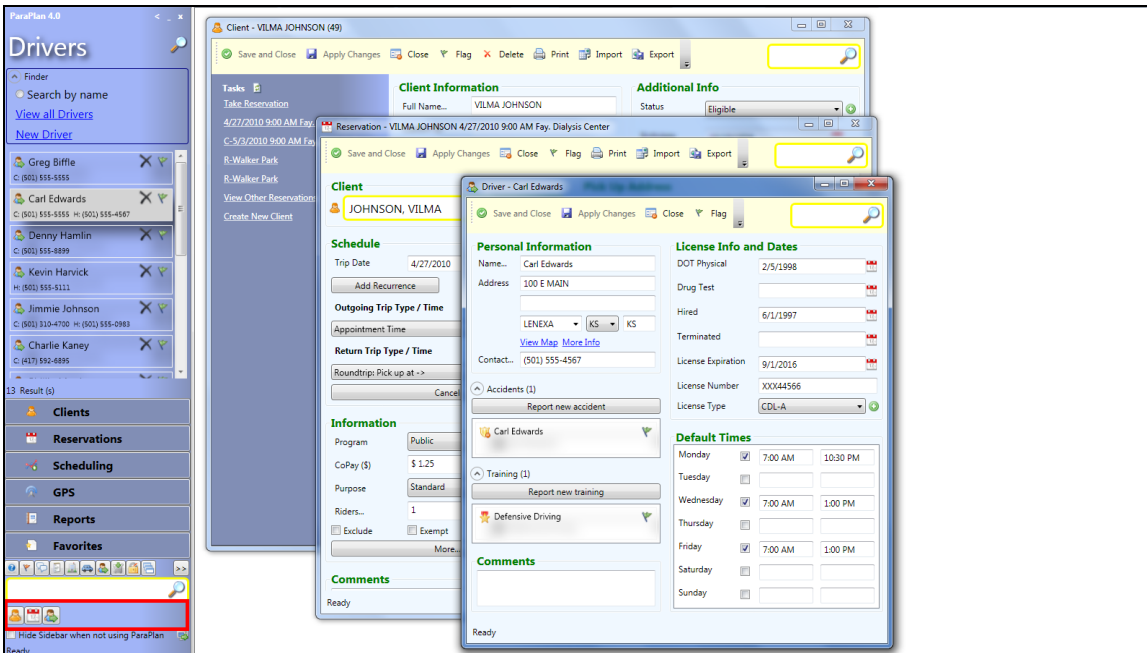
Sidebar Window Tray



Slide notes

Double-click an element to launch its full window. When a window is loaded, its icon is placed in the ParaPlan Window Tray at the very bottom of the sidebar.

Sidebar Window Tray (2)



Slide notes

When multiple windows are loaded, they all appear in the Window Tray.